

Background Screening - Protect My Ministry

Shelby Systems offers background screening services in Arena, ShelbyNext and Shelby v.5 through an integration with Protect My Ministry, a trusted background screening company. These packages and services are designed specifically for faith-based organizations.

Simply establish an account and request employee and volunteer background checks directly from within the Shelby Systems application. From autopopulation of individual information to email alerts, the process is simple and seamless.

Thousands of organizations trust Shelby Systems and Protect My Ministry to protect their members and their ministries.

Features and Benefits

- Competitive rates and volume discounts.
- Packages designed specifically for faith-based organizations.
- Online consultation tool helps you select the right screenings without selling you more than you need.
- Information integrity assurance via free re-verification prior to delivery.
- Due diligence against legal and financial risk.
- Time savings with automatic data population, notification and results.
- Peace of mind for ministry leaders, volunteers and parents.

Frequently Asked Questions

What is background screening?

Background checks are public and private records searches on individuals. They can be as simple as one-county checks or as in depth as security clearance investigations.

Why do background checks?

By performing routine background checks on your volunteers and employees, your ministry limits risk, exercises due diligence, and protects people and resources.

How long does it take?

Turnaround time is typically one to two business days.

How much will it cost?

Our integrated solution offers highly competitive rates and convenient packages designed around the most common needs of faith-based organizations. Choose from standard and high volume (prepayment) rates. Contact your Shelby Systems sales representative with questions.

How do I get started?

Register from within Arena, ShelbyNext or Shelby v.5 and receive instructions for activating your account. Once activated, register your users, select your candidates and begin the checks.

What if we already have a Protect My Ministry Account?

You may switch over immediately. If you've prepaid your existing account, the balance will be applied to your new account. Just register within Arena, ShelbyNext or Shelby v.5 to activate the new package rates and integration.

Is the information secure?

All screening is performed on secure sites and all online systems are stored on secure servers in locations with offsite backups. Information integrity is further controlled by user and viewing rights within Shelby Systems applications.

Pricing

Setup	Price
One-time Signup Fee	\$39.00

BASIC Package	Market Rate	Our Price
SSN Verification & Address History	\$4	Included
National Criminal Database Search (with Re-verification of positive records)	\$8	Included
National Sex Offender Registry Search	\$2	Included
TOTAL	\$14	\$10.95

BASIC Prepaid Packages	Approximate Number of Background Checks	Discount Price
\$1,000	105	\$9.50
\$2,000	222	\$9.00
\$3,000	353	\$8.50
\$4,000	500	\$8.00
\$5,000	667	\$7.50

PLUS Package	Market Rate	Our Price
SSN Verification & Address History	\$4	Included
National Criminal Database Search (with Re-verification of positive records)	\$8	Included
National Sex Offender Registry Search	\$2	Included
(1) County or Statewide Court Search	\$10	Included
TOTAL	\$24	\$21.95
Mandatory State and/or County Fees	Varies*	

BASIC Prepaid Packages	Approximate Number of Background Checks	Discount Price
\$1,000	53	\$18.95
\$2,000	111	\$17.95
\$3,000	177	\$16.95
\$4,000	250	\$15.95
\$5,000	334	\$14.95

Additional Recommendations

Credit History Report (pre-employment)	\$10.00
Motor Vehicle Search (any state)	\$5.00*

Effort is made to provide current information at all times, however providers, rates and packages are subject to change. Please contact your Shelby Systems sales representative for the most current information.

*Additional mandatory state and/or county fees may apply. Varies by state.

